

NDC Reporting Guidelines

An NDC is required for pharmaceuticals that are dispensed from a pharmacy and physician-administered drugs in an office/clinic setting or outpatient facility.

Placement of an NDC when filing a claim -

Paper:

- UB-04 location – Box 43 (Please refer to the NUBC for additional guidelines)
- CMS 1500 location – Box 24A (shaded area) (Please refer to NUCC for additional guidelines)

▪ **Unit Qualifier**

Immediately following the 11 digit NDC code the unit qualifiers is required.

- F2 – Internal unit
- GR – Gram
- ML – Milliliter
- UN – Unit

▪ **Unit Quantity**

Immediately following the unit qualifier, the unit quantity with a floating decimal for fractional units limited to 3 digits (to the right of the decimal) (If applicable).

- Example: N412534678901UN1234.567 = NDC 12534-6789-01 with units of 1234.567

▪ **Unit Price**

Applicable for the CMS 1500 - When a dollar amount is being reported, enter the amount with no dollar sign after the quantity.

- Example: N412534678901 GR1 50.00 = NDC 12534-6789-01 with unit of 1 gram and dollar amount being \$50.00.

EDI:

- 837 I/P – 2410 LIN N4 – Example: LIN**N4*01234567891~
- Price/Qualifier/Quantity – 2410 CTP - Example: CTP***1.15*2*UN
- Refer to the Washington Publishing Company's Implementation Guide for specific details on requirements for this loop and segment.

- ❖ Provider must submit the 11-digit National Drug Code (NDC), found on the vial of medication, associated with the administered drug.
- ❖ NDC codes should be reported according to the format set out by the National Drug Code Directory.
- ❖ NDC codes contain 3 segments each with a set number of characters.
- ❖ NDC codes MUST be billed with the N4 qualifier before the 11 digit NDC code, when billing on a paper claim. (See example)
- ❖ N4 qualifier also applies to EDI claims. Include on EDI claim, open the loop for NDC in the Practice Management System and enter the 11 digit NDC code. The system will electronically insert the N4 qualifier in the correct location upon activating the loop.
- ❖ If billing on a paper claim, an original Red & White form must be used - not a copy of an original.
- ❖ A complete list of NDC codes, Units of measure, and additional information can be found at <http://www.fda.gov/Drugs/InformationOnDrugs/ucm142438.htm>



NOTE: Segments are to run together with no spaces or hyphens

Segment 1= Labeler Code: this segment will contain a 5 digit labeler code. Code should be preceded by 0's (zeros) if the code does not equal 5 digits.

Example: Labeler Code is 56 then the segment entry would be 00056. (Padded with 3 zeros to complete the 5 digit label code)

Segment 2= Product Code: this segment will contain a 4 digit product code. The product code will always be 4 digits and **will not** require padding with zeros.

Segment 3= Trade Package Size: this segment will contain a 2 digit size code. The trade package size code will always be 2 digits and **will not** require padding with zeros.